BACHELOR of SCIENCE
BUSINESS ADMINISTRATION
Program Guide and Course Equivalency Guide for Kalamazoo Valley Community College (2009-2010)

The Bachelor of Science with a Business Administration major requires at least 120 semester hours of course work and is designed to equip students with professional managerial knowledge and skills applicable to both profit and not-for-profit organizations. Students must complete 45 semester hours of 300 and 400 level courses for graduation. In keeping with the College Mission, students are expected to complete one hour of service learning for every hour they are enrolled at Miller College. Service learning may be performed at any time prior to the completion of the Senior Seminar. *The purpose of this guide is to outline the Business Administration program's requirements for the catalog year noted above. Please be aware that your catalog year and requirements are determined by the first semester in which you actually take classes at Miller College.*

DEGREE REQUIREMENTS

Robert B. Miller College Courses	**Kalamazoo Valley Community College Course Equivalencies**
General Education Requirements – 45 SH	
English Composition – 9 SH	
English Composition I	ENG 110 or 160
C LBAR 300 – Junior Seminar	
C ENGL 310 – Advanced Comp and Textual Analysis I (pre-req: English Composition I and "C" or higher in LBAR 300)	
Science and Mathematics – 9 SH	
A laboratory science course or SCIE 320 – Environmental Issues and Local Impact	Any science course with a lab
C SCIE 330 – Research Methods (pre-req: LBAR 300 with a grade of "C" or higher)	
Statistics or MATH 305 – Applied Statistics **(Counted in the Business Administration Major)**	MATH 220 or 216
Social Science/Humanities/Creativity – 6 SH	
This category includes, but is not limited to: Appreciation of the Arts, Creative Arts, Creative Writing, Geography, History, Humanities, Lifetime Wellness, Literature, Philosophy, Physical Education, Psychology, Political Science, and Sociology courses	Any approved course in this category.
Oral Communication – 6 SH	
Speech, Interpersonal Communication or COMM 310 – Presentation Delivery and Design	COM 101 or 113
One of the following courses: An organizational behavior course A group communication course PSYC 310 – Organizational and Group Dynamics	BUS 207

Robert B. Miller College Courses	**Kalamazoo Valley Community College Course Equivalencies**
Ethics/Philosophy – 3 SH	
An ethics or Philosophy course or PHIL 310 – Business and Professional Ethics	PHI 100, 201, 203, 204, 205, 209, 210, 211
C A Globally-Oriented Course – 3 SH	
One of the following courses: COMM 410 – Intercultural Communication SOCI 310 – Human Diversity EDUC 302 – Diversity and Inclusion I BSRN 300 – Community Health	
C Senior Seminar (Counted in the Business Administration Major)	
General Education – 9 SH	
Courses in any General Education Area	Any approved General Education course not counted above

C – The Miller College Core consists of courses that must be taken to insure that students have specified upper division general education courses from Miller College.

The Robert B. Miller College is in compliance with State and Federal laws prohibiting discrimination on the basis of race, religion, gender, age, height, weight, national origin, marital status, sexual orientation, handicap conditions, or disability.

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Robert B. Miller College **Courses**		**Kalamazoo Valley Community College** **Course Equivalencies**
Business Administration Major – 45 SH		
Business Core		
Principles of Accounting I or II or BUSN 300 – Accounting and Economics	3 SH	ACC 101 or 102
ACCT 310 – Managerial Accounting	3 SH	
BUSN 301 – Finance I	3 SH	
BUSN 310 – Communication Skills for Managers	3 SH	
MGMT 310 – Advanced Human Resources Management	3 SH	
BUSN 499 – Senior Seminar	3 SH	
Business Concentration		
Computer Science or COSC 310 – Problem Solving with Computers	3 SH	CIS 110 or above, BUS 103, MATH 130
Business Statistics or MATH 305 – Applied Statistics	3 SH	MATH 220 or 216
Macro or Microeconomics or BUSN 300 – Accounting and Economics	3 SH	ECO 201 or 202
Principles of Marketing or MRKT 410 – Advanced Marketing	3 SH	BUS 105
Business Law or BUSN 330 – Employment and Labor Law	3 SH	BUS 201
ACCT 320 – Cost Accounting	3 SH	
BUSN 302 – Finance II	3 SH	
BUSN 420 – Global Business Seminar	3 SH	
MGMT 410 – Business and Strategic Planning	3 SH	

Transfer and/or electives to total 120 SH

Minimum 45 SH at 300/400 level with at least 30 semester hours from Miller College.

NOTES: